

## INVITATION FOR PRE-QUALIFICATION UNIVERSITY OF ILORIN, ILORIN, NIGERIA

**P.M.B 1515, ILORIN**

**Website:** [www.unilorin.edu.ng](http://www.unilorin.edu.ng)

### **PREAMBLE:**

The University of Ilorin intends to execute its 2013 – 2016 TETFUND Entrepreneurship Intervention and hereby invites interested, competent and reliable contractors to apply for pre-qualification and tender exercise, and submit the required information as well as comply with other pre-requisites for pre-qualification

<b>S/NO</b>	<b>PROJECT</b>	<b>DOCUMENTATION FEES</b>
1	Supply of Teaching and Research Equipment for the Technical Entrepreneurship Centre (TEC)	andN10,000.00

### **PRE-QUALIFICATION CRITERIA**

Documents to be submitted shall include but not limited to the following:

- (1) Evidence of Registration with Corporate Affairs Commission (CAC);
- (2) Company profile and organizational structure, including name and resume of Key Personnel with relevant Professional Bodies;
- (3) Evidence of Current Tax Clearance Certificate for the last three (3) years (2015 — 2017) duly stamped;
- (4) Current company's Audited Accounts for the last three years (2015 — 2017) duly signed and stamped with a Professional Accounting/Audit firm showing annual turnover;
- (5) Evidence of compliance with Industrial Training Fund (ITF) by inclusion of compliance certificate from ITF (Current year) valid till December, 2018;
- (6) Evidence of compliance with Pencom (current year) valid till December, 2018;
- (7) Evidence of Registration with Bureau of Public Procurement (IRR) valid till December, 2018;

(8) Evidence of compliance with the Nigeria Social Insurance Trust Fund (NSITF) valid till December, 2018;

(9) Original Bank Statement for the last twelve (12) months;

(10) Reference from reputable banks demonstrating availability of funds/liquid assets and/or credit facilities from its banker(s) to successfully complete the project;

(11) Minimum of three verifiable evidence of similar supplies successfully executed, within the last five years, indicating type, cost, location and evidence of award and completion certificate;

(12) Company Registered address, functional contact address, GSM phone numbers and email address;

(13) Reference letter addressed to the Registrar, University of Ilorin specifically for the supplies from Three (3) previous clients of similar projects, satisfactorily completed to be included in the prequalification documents;

(14) Original copies of documents would be requested for sighting wherever required;

(15) Current sworn affidavit in line with the provision of part IV section 16 subsection 16(f) of procurement Act of 2007;

(a) That all documents submitted for prequalification exercise are not only genuine but fully correct

(b) That the Director(s) of the prospective contractual company has/have never been convicted by any court of law

(c) That neither the company nor any company director is bankrupt

(d) That no officer(s) of the University of Ilorin is a former or present Director of the Company

(e) That the company is not in receivership

(16) Evidence of payment of non- refundable documentation fees of N10, 000.00 and made payable to Unilorin REMITA number obtainable from the University Bursary;

## **SUBMISSION OF PREQUALIFICATION DOCUMENTS**

Two (2) copies of prequalification documents must be submitted, and should be arranged in the order above, in one envelope marked PREQUALIFICATION with name of the project Boldly written on the top right hand corner of the envelope; delivered to the Registrar, University of Ilorin, P.M.B. 1515, Ilorin, Nigeria, to reach her not later than **12 noon of 9<sup>th</sup> July, 2018.**

### **OPENING OF BIDS**

- All bidders, Civil Society Organisations and interested stakeholders are invited to attend the public opening of the prequalification documents scheduled to take place immediately following the close of submission by 12noon, 9<sup>th</sup> July, 2018 at the University Auditorium.
- Please note that only prequalified Bidders will be invited for financial bidding on a scheduled date and time to be communicated later.

### **IMPORTANT INFORMATION**

- Certificate may be referred to the respective issuing authority for verification and authentication.
- Bidders are advised to make their submissions in line with the Advertisement.
- Failure to comply with the above requirements would automatically result in disqualification.

### **PLEASE NOTE**

The University of Ilorin is neither committed nor obligated to shortlist any contractor or to award the contract to the lowest or any bidder.

**Dr. (Mrs.) F.M. Olowoleni**

**Registrar and Secretary to Council**